



GOVERNMENT SCIENCE COLLEGE

Sector – 15, Gandhinagar-382016

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NAAC Accredited
B+ (CGPA-2.67)

Ref.No.: GSC/ESTA/Committee /2025-26/ 1495

Date:25/08/2025

Office Order:

With the help of all teaching and non-teaching staff members, for the efficient administration of the college and for the effective performance of curricular, co-curricular & extra-curricular activities of the college, following committees are formed for the academic year 2025-26.

Notes:

1. All teaching and non-teaching staff members have to mutually co-operate each other.
2. Chairperson of the committee must have to submit files, reports and accounts in time.
3. In the absence of Chairman (or Coordinator) of any committee, the Co-Chairman (or Additional Coordinator) will carry the charge of the committee.
4. Chairman (or Coordinator) and Co-Chairman (or Additional Coordinator) are equally responsible for the smooth functioning of committee.

Section A : Core Committees (2025-26)		
1.	Administration Committee	Dr. D. P. Patel (Principal I/C) (Chairman) Dr. C. C. Ambasana (Head, Dept. of Microbiology) (Member) Dr. S. K. Patel (Head, Dept. of Botany) (Member) Dr. S. P. Prajapati (Head, Dept. of Chemistry) (Member) Prof. V. A. Pathak (Head, Dept. of Physics) (Member) Dr. C. V. Shah (Head, Dept. of Zoology) (Member) Dr. R. R. Solanki (Head, Dept of English) (Member) Dr. B. N. Valani (Head, Dept. of Mathematics) (Member) Dr. S. B. Pandya (Head, Dept. of Statistics) (Member) Mr. M. S. Asari (Head Clerk) (Member) Ms. B. B. Dodiya (Sr. Clerk) (Member) Ms. K. A. Hirpara (Sr. Clerk) (Member)
2	Right to Information (RTI) Cell	Public Information Officer: Mr. M. S. Asari (Head Clerk) Appellate Officer: Dr. D. P. Patel (Principal I/C)
3	Anti-Ragging Committee and National Task Force for Student's Mental Health	Dr. Bharat N. Valani (Chairman), Prof. N. B. Khachar, Dr. S.H.Gor PI – Local Police Station, Representative of Local Media, NGO, Parents, Faculty Member, Students, Non-teaching staff
4	Collegiate Women's Development Cell (CWDC)	Dr. H. A. Prajapati (Coordinator) Prof. V. A. Pathak (Additional Coordinator), Dr. J. J. Vaghela (PTI) (Additional Coordinator), Dr. D. H. Joshi, Dr. K. P. Tank, Dr. J. D. Pandya (Librarian), Heena M. Arya, Darsha Sanchaniya, Ms. B. B. Dodiya (Sr. Clerk)
5	Anti-Sexual Harassment Committee (ASHC)	Dr. D. P. Patel (Principal I/C) All members of CWDC
6	SC, ST, OBC, Minority and Divyang Cell	Dr. S. H. Gor (Coordinator) Dr. A. A. Baakza (Minority) (Additional Coordinator), Dr. R. R. Solanki, Mr. C. R. Kharadi (ST) (Member), Dr. S. P. Prajapati



		(OBC) (Member)
7	Internal Quality Assurance Cell (IQAC), SQAC, & Data Management Committee	Dr. Y. M. Patel (Coordinator) Dr. B. N. Valani (Additional Coordinator), Dr. D. S. Patel Dr. S. B. Pandya, Dr. Sujit Prajapati Dr. A. D. Patel, Dr. S. K. Patel, Dr. C. C. Ambasana, Mr. Lay Patel (Comp. Lab. Assistant), All HODs
8	Purchase Committee	Dr. C. C. Ambasana (Chairman) Dr. Sujit Prajapati (Co-chairman), Dr. D. S. Patel, Dr. Mitesh H. Patel, Dr. J. D. Pandya (Librarian), All HoDs Mr. M. S. Asari (Head Clerk - Member), Ms. B. B. Dodiya (Sr. Clerk - Member), Ms. K. A. Hirpara (Sr. Clerk) (Member)
9	RUSA & UGC Committee Vocational Courses	Dr. S. K. Patel (Nodal officer) Prof. J. S. Patel (Assistant Nodal officer), Dr. Y. M. Patel, Dr. D. S. Patel, Dr. M. G. Vachhani Dr. Sujit Prajapati (Convenor), Dr. Vibha Vansola, Prof. Nisha Sharma, Dr. D. N. Adhyaru, Dr. Rakesh M. Patel, Dr. Dipti Joshi
10	Student Grievance Redressal and Discipline Committee	Mr. N. B. Khachar (Chairman) Dr. S. H. Gor (Co-chairman) Dr. Y. M. Patel (Member) Prof. V. A. Pathak, (Member), Dr. J. J. Vaghela (PTI), All HODs (Members)
11	IT Committee 1. IT Hardware and Software 2. College website 3. Wi-Fi & GSWAN 4. CCTV 5. Online Education and Meeting	Dr. N. R. Modi (Chairman) Mr. C. R. Kharadi (Co-Chairman) Dr. Sujit. R. Prajapati, Dr. S. B. Pandya, Mr. P. C. Khatri Dr. N. K. Ajudiya , Mr. Lay Patel (Computer Lab. Assistant)
12	College Ranking and Rating Committee (AISHE, NIRF, GSIRF)	Prof. J. S. Patel (Chairman) Dr. Rohit M. Patel (Co-chariman), Dr. D. S. Patel, Dr. H. P. Lakum
13	Infrastructure Maintenance, Fire Safety & Staff Quarters Committee	Dr. Y. M. Patel (Chairman), Dr. S. K. Patel (Co-Chairman) Dr. S. P. Prajapati, Prof N. B. Khachar Dr. Sujit Prajapati, Dr. A. D. Patel, Dr. D. N. Adhyaru Mr. M. S. Asari (Head Clerk - (Admin and Account)).
14	Staff Service Matter Committee	Dr. N. A. Patel (Chairman), Dr. B. N. Valani, Dr. C. C. Ambasana, Dr. S. P. Pithva, (Member), Prof. K. R. Patel, Mr. M. S. Asari (Head Clerk), Ms. K. A. Hirpara (Sr. Clerk), Ms. B. B. Dodiya (Sr. Clerk)
15	Staff Club	Dr. B.N. Valani (Chairman) All staff (Members)
16	National Education Policy (NEP) Committee	Dr. C. C. Ambasana (Chairman), Dr. B. N. Valani (Co-Chairman), Dr. S. P. Prajapati Dr. R. R. Solanki, , Dr. S. B. Pandya, Dr. D. S. Patel, Dr. J. D. Pandya (Librarian), Dr. J. J. Vaghela (PTI).
17	NAAC Committee	Dr. C. C. Ambasana (Coordinator), Dr. Rohit M. Patel, Dr. Rakesh M. Patel, Sheetal Pithva, Dr. Vibha Vansola
18	Add on courses (Swayam, MOOCs and all other online course)	Dr. R. R. Solanki, Dr. Pritesh Khatri, Prof. C.R. Kharadi, Dr. Mitesh Patel, Dr. D. N. Adhyaru, Dr. H. A. Prajapati



Section D : Academic Committees (2025-26)

No.	Name of Committee	Chairman	Co- Chairman	Members
1	F. Y. B. Sc. Admission Committee (As per GCAS) Admission procedure 1. Roll call list preparation 2. Student data/statistics 3. ABC registration and Enrollment form fill up 4. Student I-card	Dr. S.K. Patel (Nodal officer)	Dr. S. P. Prajapati (Coordinator)	Admi. Form filling Dr. A. A. Baakza, Prof. Nisha Sharma, Dr. K. P. Tank Form Varification Dr. C. B. Sangani, Dr. H. A. Prajapati Dr. J. D. Pandya Information Desk Dr. Rohit M. Patel, Dr. S. B. Pandya Admin: Krushikaben Hirpara
2	S. Y. B. Sc. Admission Committee 1. Admission procedure 2. Roll call list preparation 3. Student data/statistics	Prof. N. B. Khachar	Dr. N. A. Patel	Dr. H. P. Lakkum Dr. Vibha B. Vansola
3	T. Y. B. Sc. Admission Committee 1. Admission procedure 2. Roll call list preparation 3. Student data/statistics	Dr. C. V. Shah	Prof. C.R. Kharadi	Dr. A. D. Patel Dr. D. N. Adhyaru
4	Time Table Committee	Dr. S. P. Prajapati	Dr. N. A. Patel Dr. Pritesh Khatri	All HODs
5	Examination Committee 1. Internal and External Examination Conduction 2. Government Examination (GPSC, District Panchayat and Other Government Agencies)	Dr. S. H. Gor	Prof. J. S. Patel Dr. S. P. Prajapati Prof. N. B. Khachar Dr. R. R. Solanki Dr. B. N. Valani Dr. C. V. Shah Dr. R. K. Parwani Prof. V. A. Pathak Dr. D. H. Joshi	Mr. Varnil P. Pandor (LA) Mr. Karan J. Kubavat (LA) Mr Vinod R. Asari (LA) Ms. Heena M. Aarya (LA) Ms. Darsha Sanchaniya (LA)
6	Exam Forms Fill up (Regular and Repeaters) Internal-External Marks Entry on Guj. Uni. Portal			
	F. Y. B. Sc. (Sem I & II)	Dr. S. P. Prajapati	Dr. Sujit Prajapati Prof. P. D. Chuadhary	Dr. A. A. Baakza Dr. D. H. Mehta Varnil P. Pandor (LA)
	S. Y. B. Sc. (Sem III & IV)	Dr. Rakesh Patel	Dr. M. H. Patel Dr. H. P. Lakum	Dr. Vibha B. Vansola Dr. D. N. Adhyaru K. J. Kubavat (LA)
	T. Y. B. Sc. (Sem V & VI)	Prof. V. A. Pathak	Dr. S. B. Pandya Dr. Rohit. M. Patel	Dr. D. H. Joshi Dr. K. P. Tank V. R. Asari (LA)
7	Library Committee & Swami Vivekananda Value Education Center	Dr. C. C. Ambasana	Dr. J. D. Pandya	Dr. S. P. Pithva, All HODs



Section C : Committees for Co-curricular and Extra Curricular Activity (2025-26)				
Sr. No.	Name of Committee	Chairman	Co- Chairman	Members
1	Students' Representative Council/Committee (SRC)	Prof. N. B. Khachar	Dr. S. B. Pandya Prof. P. C. Khatri	Dr. N. A. Patel Dr. M. H. Patel Prof. Nisha Sharma Dr. S. P. Pithva Dr. H. P. Lakum Prof. P. D. Chaudhary
2	Alumni Association	Dr. S. K. Patel	Dr. C. V. Shah	Dr. S. B. Pandya Dr. C. C. Ambasana Prof. C. R. Kharadi Dr. Sujit Prajapati Dr. N. R. Modi Dr. Rakesh M. Patel Varnil Pandor
3	Gymkhana Committee	Dr. S. H. Gor	Dr. J. J. Vaghela (PTI) Dr. Chetan B. Sangani	Dr. A. D. Patel Dr. M. T. Singh Varnil P. Pandor (Lab Assistant – Botany) Heena M. Arya (Lab. Assistant – Botany)
4	Boys Hostel Committee	Prof. N. B. Khachar (Rector)	Prof. P. D. Chaudhary (Assistant Rector)	Dr. J. J. Vaghela (PTI) Varnil P. Pandor (LA)
5	National Service Scheme (NSS) Committee Health Committee 1. First Aid Treatment 2. Medical Check up 3. Thalassemia Screening Test. Etc. Ek Bharat Shreshth Bharat [EBSB] Club	Dr. Nareshkumar K. Ajudiya (Chairman) (Programme Officer)	Dr. Chetan B. Sangani (Co-Chairman) Dr. A. D. Patel	Dr. C. V. Shah Prof. Nisha Sharma Dr. K. P. Tank Dr. M. T. Singh Dr. J. D. Pandya (Librarian) Dr. J. J. Vaghela (PTI) Dr. D. N. Adhyaru Dr. D. H. Mehta All Laboratory Assistants
6	National Cadet Corps (NCC)	Dr. J. J. Vaghela	Prof. N. B. Khachar (Coordinator – Boys) Dr. C. V. Shah (Coordinator – Girls)	-----
7	Eco Club	Dr. D. H. Joshi	Dr. S. K. Patel Dr. R. K. Parwani	Dr. Rohit. M. Patel Dr. H. A. Prajapati Dr. A. A. Baakza Prof. P. D. Chaudhary Prof. Nisha Sharma Varnil P Pandor (LA) Heena M. Arya (LA)



Section D: Committees for State/Central Government Funded Schemes (2025 -26)				
Sr. No.	Name of Committee	Chairman	Co- Chairman	Members
1	Saptdhara, Youth Festival, Annual Day Celebration and Lalit Kala	Dr. S. B. Pandya	Dr. R. R. Solanki	Gyan Dhara & Swami Vivekanand Value Education Center Dr. J. D. Pandya Dr. S. P. Pithva Prof. V. A. Pathak Sarjanatmak Abhivvyakti Dhara Dr. D. H. Joshi Dr. Mamta T. Singh Natya Dhara Dr. K. P. Tank Dr. Pritesh Khatri, Dr. A. A. Baakza Geet Sangeet Dhara Dr. H. A. Prajapati, Dr. V. B. Vansola Khel-Kud Vyayam Yog Dhara Dr. S. H. Gor Dr. J. J. Vaghela Rang Kala Kaushlya Dhara Dr. A. D. Patel Prof. Nisha Sharma Samudayik Seva Dhara Dr. N. K. Ajudiya, Dr. C. B. Sangani
2	UDISHA ,Placement Cell and Carrier Corner	Dr. Nishith R. Modi	Dr. R. R. Solanki Dr. C. B. Sangani	Dr. H. P. Lakum Prof.P. C. Khatri Dr. A. D. Patel Dr. D. N. Adhyaru
3	Finishing School	Dr. S. P. Pithva	Dr. H. A. Prajapati Dr. Mitesh. H. Patel	Dr. C. B. Sangani Prof. Nisha K. Sharma Dr. M. T. Singh Dr. J. D. Pandya (Librarian)
4	SSIP and Entrepreneurship Cell	Prof. P. D. Chaudhary	Dr. Rohit M. Patel Dr. A. A. Baakza	Dr. H. A. Prajapati Dr. Chetan B. Sangani
5	Innovation Club	Prof. Nisha Sharma	Dr. Mitesh Patel	Dr. D. S. Patel
5	Student Scholarship 1 MYSY, 2.State and National Scholarship	Dr. Vibha B. Vansola	Dr. H. P. Lakum Dr. M. T. Singh	Dr. Dipti Mehta Dr. J. D. Pandya (Librarian) Ms. K. A. Hirpara (Sr. Clerk, Student Brach)
6	DELL and SCOPE	Dr. D. H. Mehta		
7	Research Cell	Dr. R. K. Parwani	Dr. Rohit M. Patel Dr. C. B. Sangani	Prof. Nisha Sharma



Section E : Stationery and Document (Physical and Digital) Committees (2025 - 26)				
No.	Name of Committee	Chairman	Co- Chairman	Members
1	Stationary and Miscellaneous Items Purchase	Dr. N. A. Patel	Dr. C. C. Ambasana Dr. S. H. Gor Dr. J. D. Pandya	Mr. M. S. Asari (Head Clerk) Ms. B. B. Dodiya (Sr. Clerk) Ms. K. A. Hirpara (Sr. Clerk)
2	Media Committee (Print and Electronic)	Dr. R. K. Parwani	Dr. S. B. Pandya	Dr. D. H. Joshi Dr. J. D. Pandya
3	Transcript	All HODs		Ms. B. B. Dodiya (Sr. Clerk)
4	Bus Pass for students	Dr. N. A. Patel	Dr. S. K. Patel	Ms. K. A. Hirpara (Sr. Clerk)
5	Student Certificate (Migration, Transfer, Eligibility, Bonafied etc)	Dr. C. C. Ambasana Dr. S. K. Patel	All HoDs.	Ms. B. B. Dodiya (Sr. Clerk)



[Handwritten Signature]

Principal
Government Science College
Sector-15, Gandhinagar