



GOVERNMENTSCIENCE COLLEGE

Sector – 15, Gandhinagar-382016

Principal

Dr. Mahendra G. Bhatt

Website:- www.gscgandhinagar.in

E-mail: gscgnr@gmail.com

Tel. (O) : 079-23222352

(M) : 94267 37221



NAAC Accredited-
B+(CGPA-2.69)

Ref. No.: GSC/ESTA/Committee/2023-24/1015

Date: 30/06/2023

Office Order:

With the help of all teaching and non-teaching staff members, for the efficient administration of the college and for the effective performance of curricular, co-curricular & extra-curricular activities of the college, following committees are formed for the academic year 2023-24.

Notes:

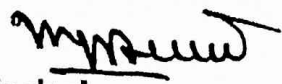
1. In the absence of the Principal Dr. M. G. Bhatt, routine administrative charge of the college will be carried by Dr. C. C. Ambasana (Associate Prof. in Microbiology)
2. All teaching and non-teaching staff members have to mutually co-operate each other.
3. Chairperson of the committee must have to submit files, reports and accounts in time.
4. In the absence of Chairman (or Coordinator) of any committee, the Co-Chairman (or Additional Coordinator) will carry the charge of the committee.
5. Chairman (or Coordinator) and Co-Chairman (or Additional Coordinator) are equally responsible for the smooth functioning of committee.

Core Committees (2023-24)		
1.	Administration Committee	Dr. M. G. Bhatt (Principal) (Chairman) Dr. C. C. Ambasana (Head, Dept. of Microbiology) (Member) Prof. B. K. Trivedi (Head, Dept. of Mathematics) (Member) Dr. D. P. Patel (Head, Dept. of Chemistry) (Member) Dr. K. B. Zankat (Head, Dept. of Physics) (Member) Dr. S. K. Patel (Head, Dept. of Botany) (Member) Prof. M. G. Patel (Head, Dept. of Zoology) (Member) Dr. R. R. Solanki (Head, Dept of English) (Member) H. M. Patel (Sr. Clerk) (Member)
2	Right to Information (RTI) Cell	Public Information Officer: H. M. Patel (Sr. Clerk) Appellate Officer: Dr. M. G. Bhatt (Principal)
3	Anti-Ragging Committee	Dr. M. G. Bhatt (Chairman) Prof. N. B. Khachar (Chairman, SRC) PI – Local Police Station, Representative of Local Media, NGO, Parents, Faculty Member, Students, Non-teaching staff
4	Collegiate Women's Development Cell (CWDC)	Dr. H. A. Prajapati (Coordinator) Dr. K. S. Nimavat (Additional Coordinator) Dr. P. P. Prajapati, Dr. J. T. Thumar, Dr. Y. M. Parmar Dr. K. P. Tank, Jignasha Vaghela, Mitaben Parmar (Sr. Clerk)
5	Anti-Sexual Harassment Committee (ASHC)	Dr. M. G. Bhatt (Chairman) All members of CWDC

M. G. Bhatt

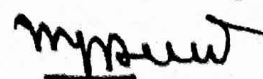
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6	SC, ST, Minority Cell	Dr. M. G. Bhatt (Chairman) Dr. A. A. Baakza (Coordinator) Dr. B. H. Karlikar (Additional Coordinator), Dr. Y. M. Parmar
7	Internal Quality Assurance Cell (IQAC)	Dr. M. G. Bhatt (Chairman) Dr. C. K. Chauhan (Coordinator) Dr. C. C. Ambasana (Additional Coordinator) All HODs and other members as specified in office order.
8	Purchase Committee	Dr. C. C. Ambasana (Chairman) Smt. J. D. Pandya (Coordinator) All HODs (Members), H. M. Patel (Sr. Clerk) Mitaben Parmar (Sr. Clerk), J. N. Chaudhary (Jr. Clerk)
9	RUSA & UGC Committee	Dr. C. K. Chauhan (Nodal officer) Dr. S. K. Patel (Assistant Nodal officer) Members as specified in office order.
10	Grievance Redressal and Discipline Committee	Dr. K. B. Zankat (Chairman) Prof. N. B. Khachar (Co-chairman), Members: All HODs
11	Health Committee 1. First Aid Treatment 2. Medical Check up 3. Covid-19 Protection, Screening & Testing	Dr. Manish D. Visavadia (Chairman) Jignasha Vaghela (PTI) (Co-chairman) V. R. Asari (Lab Assistant – Physics) K. J. Kubavat (Lab Assistant – Chemistry) J. N. Chaudhary (Jr. Clerk)
12	IT Committee 1. IT Hardware and Software 2. College Website. 3. SMS facility 4. Intercom and Wi-Fi 5. GSWAN, CCTV	Dr. D. S. Gandhi (Chairman) Dr. B. M. Patel (Co-Chairman) Prof. P. C. Khatri
13	College Ranking and Rating Committee (AISHE, NIRF, GSIRF)	Dr. A. A. Baakza (Chairman) Prof. M. V. Mulchandani (Co-Chairman), Dr. J. S. Rajora
14	Infrastructure Maintenance and Development Committee	Dr. S. K. Patel (Chairman) Dr. D. P. Patel (Co-chairman), Dr. C. K. Chauhan, Dr. K. B. Zankat, H. M. Patel (Sr. Clerk)
15	Fire Safety Committee	Dr. D. P. Patel (Chairman) Dr. S. P. Prajapati & M. M. Patel (Members), H. M. Patel (Sr. Clerk), Mitaben Parmar (Sr. Clerk), All laboratory assistants
16	Staff Service Matter Committee	Dr. K. B. Patel (Chairman) Dr. N. A. Patel (Co-chairman), Dr. C. C. Ambasana (Member) H. M. Patel (Sr. Clerk), J. N. Chaudhary (Jr. Clerk)
17	National Education Policy (NEP) Committee	Dr. C. K. Chauhan (Chairman) Members: All HoDs, J. D. Pandya (Librarian), J. J. Vaghela (PTI), H. M. Patel (Sr. Clerk)


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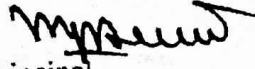
Academic Committees (2023-24)

Sr. No.	Name of Committee	Chairman	Co- Chairman	Members
1	F. Y. B. Sc. Admission Committee 1. Admission procedure 2. Roll call list preparation 3. Student data/statistics 4. Enrollment form fill up 5. Internal exam marks entry	Dr. S. K. Patel	Dr. N. A. Patel Dr. M. M. Patel	Dr S. P. Pithva Dr. P. U. Sharma Dr. H. A. Prajapati Varnil P. Pandor (Lab Assistant - Botany)
2	S. Y. B. Sc. Admission Committee 1. Admission procedure 2. Roll call list preparation 3. Student data/statistics 4. Internal exam marks entry	Dr. D. S. Gandhi	Dr. B. M. Patel	Dr. P. P. Prajapati Dr. A. A. Baakza Dr. C. V. Shah Dr. Vibha B. Vansola Heena M. Arya, (Lab Assistant - Botany)
3	T. Y. B. Sc. Admission Committee 1. Admission procedure 2. Roll call list preparation 3. Student data/statistics 4. Internal exam marks entry	Dr. K. B. Zankat	Prov. M. V. Mulchandani	Dr. K. B. Patel Dr. J. T. Thumar Prof. C. R. Kharadi Shree V. R. Asari (Lab Assistant-Physics)
4	Time Table Committee	Dr. D. P. Patel	Prof. M. G. Patel Dr. D. H. Mehta	All HODs
5	Examination Committee 1. Internal and External Examination Conduction	Prof. B. K. Trivedi	Prof. M. G. Patel Dr. N. A. Patel Dr. D. P. Patel Dr. S. P. Prajapati	Dr. R. R. Solanki Dr. Vibha B. Vansola Dr. Chetan B. Sangani Dr. C. V. Shah Dr. D. H. Mehta Dr. D. N. Adhyaru Jignasha J. Vaghela Mrs. J. D. Pandya J. N. Chaudhary (Clerk)
6	Exam Forms Fill up Committee (Regular and Repeaters)	Prof. B. K. Trivedi		
	F. Y. B. Sc. (Sem I & II)	Dr. M. M. Patel	Dr. S. P. Prajapati Prof. P. D. Chuadhary	Dr. R. S. Chudasama Dr. D. H. Mehta Varnil P. Pandor (LA)
	S. Y. B. Sc. (Sem III & IV)	Prof. M. G. Patel	Dr. B. M. Patel Dr. J. S. Rajora	Dr. Vibha B. Vansola Dr. D. N. Adhyaru K. J. Kubavat (LA)
	T. Y. B. Sc. (Sem V & VI)	Dr. K. S. Nimavat	Dr. J. T. Thumar Prof. M. S. Amrutiya	Dr. Rohit M. Patel Dr. K. P. Tank V. A. Asari (LA)
7	Library Committee	Dr. C. C. Ambasana	Mrs. J. D. Pandya Prof. P. C. Khatri Dr. S. P. Pithva	All HODs
8	Research Cell	Dr. J. S. Rajora	Dr. A. B. Patel Dr. K. S. Nimavat	Dr. Rohit M. Patel Dr. C. K. Chauhan Dr. S. P. Pithva Smt. J. D. Pandya (Librarian)
9	Online Education & Administration Committee (MS Teams, Cogent, Sandhan)	Prof. C. R. Kharadi	Prof. P. C. Khatri Dr. Chetan B. Sangani	Dr. D. N. Adhyaru Amrita Raval (Computer Programmer)
10	Data Management Committee	Dr. Y. M. Parmar	Prof. C. R. Kharadi	Prof. M. S. Amrutiya

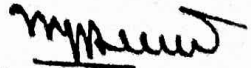

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Committees for Co-curricular and Extra Curricular Activity (2023-24)

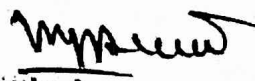
Sr. No.	Name of Committee	Chairman	Co- Chairman	Members
1	Students' Representative Council/Committee (SRC)	Prof. N. B. Khachar	Prof. M. G. Patel Dr. K. B. Patel Dr. Manish D. Visavadia	Dr. Nailesh A. Patel Prof. M. S. Amrutiya Prof. Nisha K. Sharma Dr. J. S. Rajora Dr. P. U. Sharma Prof. P. D. Chaudhary
2	Alumni Association	Dr. S. K. Patel	Prof. B. K. Trivedi Dr. K. B. Patel	Prof. C. R. Kharadi Dr. Rohit M. Patel Dr. C. V. Shah Dr. C. C. Ambasana
3	NAMO Tablet Distribution Committee	Dr. R. S. Chudasama	Dr. D. N. Adhyaru	Bhumika Dodiya (Sr. Clerk)
4	Gymkhana Committee	Dr. K. B. Zankat	Jignasha J. Vaghela (P. T. I.) Prof. N. B. Khachar Dr. Chetan B. Sangani	Dr. J. T. Thumar Dr. A. D. Patel Varnil P. Pandor (Lab Assistant – Botany) Heena M. Arya (Lab. Assistant – Botany)
5	Boys Hostel Committee	Prof. N. B. Khachar (Rector)	Dr. Manish D. Visavadia (Assistant Rector)	Prof. P. D. Chaudhary J. J. Vaghela (PTI) Varnil P. Pandor (Lab Assistant – Botany)
6	National Service Scheme (NSS) & Ek Bharat Shreshth Bharat [EBSB] Club	Dr. Manish D. Visavadia (Chairman) (Programme Officer)	Jignasha J. Vaghela (PTI) Dr. Chetan B. Sangani	Prof. Nisha K. Sharma Dr. A. D. Patel Dr. K. P. Tank Jayshree D. Pandya (Librarian) Dr. D. N. Adhyaru Dr. D. H. Mehta K. J. Kubavat (Lab Assistant – Chemistry) Heena M. Arya (Lab. Assistant – Botany) Varnil P. Pandor (Lab Assistant – Botany)
7	National Cadet Corps (NCC)	Jignasha J. Vaghela	Prof. N. B. Khachar (Coordinator – Boys) Dr. H. A. Prajapati (Coordinator – Girls)	Varnil P. Pandor (Lab Assistant – Botany)
8	Eco Club	Dr. P. P. Prajapati	Dr. S. K. Patel Dr. C. V. Shah Dr. H. A. Prajapati	Dr. K. S. Nimavat Prof. Nisha K. Sharma Dr. Binny H. Karlikar Dr. P. U. Sharma Dr. A. D. Patel Varnil P. Pandor (LA) Heena M. Arya (LA)
11	Consumer Rights Awareness Club (CRAC)	Dr. D. S. Gandhi	Bharatbhai Patel (Parakh Trust)	Dr. K. S. Nimavat & NSS Team members


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Committees for State/Central Government Funded Schemes (2023-24)				
Sr. No.	Name of Committee	Chairman	Co- Chairman	Members
1	Saptdhara, Youth Festival and Lalit Kala	Dr. Y. M. Parmar	Dr. P. P. Prajapati	Gyan Dhara & Swami Vivekanand Value Education Center (Dr. Kasmira P. Tank, Dr. V. B. Vansola Dr. R. R. Solanki Prof. P. C. Khatri) 1. Sarjanatmak Abhivhyakti Dhara (Dr. J. S. Rajora, Prof. M. S. Amrutiya) 2. Natya Dhara (Dr. R. S. Chudasama, Dr. B. M. Patel) 3. Geet Sangeet Dhara (Dr. H. A. Prajapati, Dr. A. D. Patel) 4. Khel-Kud Vyayam Yog Dhara (Dr. K. B. Zankat, J. J. Vaghela, Dr. J. T. Thumar) 5. Rang Kala Kaushlya Dhara (Dr. C.V. Shah, Dr. A. A. Baakza) 6. Samudayik Seva Dhara (Dr. M. D. Visavadia, Dr. C. B. Sangani)
2	UDISHA , Placement Cell and Carrier Corner	Dr. Rohit M. Patel	Dr. K. B. Patel Prof. P. C. Khatri Dr. C. V. Shah	Dr. J. T. Thumar Prof. M. V. Mulchandani Dr. P. U. Sharma Dr. R. S. Chudasama Dr. R. R. Solanki
3	Finishing School	Dr. S. P. Pithva	Dr. H. A. Prajapati Prof. Nisha K. Sharma	Dr. K. P. Tank Prof. M. S.Amrutiya Dr. C. B. Sangani Dr. R. R. Solanki Smt. J. D. Pandya (Librarian)
4A	SSIP	Prof. P. D. Chaudhary	Dr. A. D. Patel Dr. A. A. Baakza	Dr. Y. M. Parmar Dr. H. A. Prajapati Dr P. P. Prajapati Prof. Nisha K. Sharma Prof. C. R. Kharadi Dr. B. H. Karlikar
4B	Innovation Club	Dr. P. U. Sharma	Prof. P. D. Chaudhary Dr. Rohit M. Patel	
Note: The chairman of SSIP has to submit final utilization certificate for the grant released by GoG				
5	MYSY	Prof. M. V. Mulchandani	Dr. Vibha B. Vansola Dr. R. S. Chudasama	Bhumika Dodiya (Sr. Clerk) J. N. Chaudhary (Jr. Clerk)
6	National Scholarship	Dr. B. M. Patel	Prof. M. V. Mulchandani Dr. B. H. Karlikar	
7	DELL and SCOPE	Dr. D. S. Gandhi	Dr. R. R. Solanki	Dr. D. H. Mehta
8	Government Examination (GPSC/ Panchayat Seva /PSI etc.)	Dr. K. B. Patel	Prof. M. G. Patel Dr. S. P. Prajapati	Dr. N. A. Patel Dr. D. S. Gandhi Prof. B. K. Trivedi


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Stationary and Document Committees (2023-24)				
No.	Name of Committee	Chairman	Co- Chairman	Members
1	Stationary and Miscellaneous Items Purchase	Prof. B. K. Trivedi	Dr. M. M. Patel Dr. S. P. Prajapati	Dr. S. P. Pithva Smt. J. D. Pandya H. M. Patel (Sr. Clerk) J. N. Chaudhary (Jr. Clerk)
2	Transcript	All HODs		Bhumika Dodiya (Sr. Clerk)
3	Bus Pass	Prof. B. K. Trivedi	Dr. N. A. Patel Dr. M. M. Patel	
4	Student Certificate (Migration, Transfer, Eligibility, Bonafied Etc.)	Dr. C. C. Ambasana Dr. S. K. Patel	All HoDs.	H. M. Patel (Sr. Clerk) Bhumika Dodiya (Sr. Clerk)


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Ref.No.: GSC/ESTA/Committee/MMI/2023-24/1330

Date: 22/07/23

Knowledge Consortium of Gujarat

Mission Mode Implementation (MMI)

Academic Year: 2023-24

MMI Initiative In-charge:

Sr. No.	Initiative	Name of In-charge
1.	CBCS	Dr. C. K. Chauhan
2.	SAPTDHARA	Dr. Y. M. Parmar
3.	SANDHAN	Dr. C. R. Kharadi
4.	Research & Knowledge Management Program	Dr. J. S. Rajora
5.	UDISHA	Dr. Rohit M. Patel
6.	Training and Capacity Building	Dr. S. P. Pithva
7.	SCOPE & DELL	Dr. D. S. Gandhi

SAPTDHARA:

Sr. No.	Name of DHARA	Name of In-charge
1.	Gyandhara	Dr. K. P. Tank, Dr. V. B. Vansola, Dr. R. R. Solanki, Prof. P. C. Khatri
2.	Rangkalakaushlyadhara	Dr. C. V. Shah, Dr. A. A. Baakza
3.	Sarjanatmakabhivyaktidhara	Dr. J. S. Rajora, Prof. M. S. Amrutiya
4.	Natyadhara	Dr. R. S. Chudasama, Dr. B. M. Patel
5.	Geet, Sangeet & Nrutyadhara	Dr. H. A. Prajapati, Dr. A. D. Patel
6.	Khel, Kud, Vyayam and Yogadhara	Dr. K. B. Zankat, Dr. J. J. Vaghela, Dr. J. T. Thumar
7.	Samudaiksevadhara	Dr. M. D. Visavadia, Dr. C. B. Sangani

PRINCIPAL

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