

GOVERNMENT SCIENCE COLLEGE, GANDHINAGAR

Finishing School Training Report

FS-Batch-1-2019

Yogita Parmar

2019

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Background

Government Science College is one of the premier institute located in lush green garden city of Gandhinagar established since 1970. It is not only offering various undergraduate science courses, but actively implementing initiatives taken by Department of Education, Government of Gujarat. Finishing School is one of such initiative. In synchrony with the vision of India's education policy, Government of Gujarat launched Finishing School initiative in 2016-17 in 40 Government Colleges through Knowledge Consortium of Gujarat (KCG) for enhancing employability of youth graduating in higher and technical institutes. It spread to 80 Government Colleges in 2017-18. In 2018-19, 253 colleges received grant from KCG to start Finishing School Programme. Government Science College has been receiving grant for Finishing School project since 2016-17. Finishing School – The student Employability Enhancement Drive (SEED) aims at empowering students with various skill sets in addition to knowledge that make them industry ready. Finishing School trainers enable students to hone their life skills, employability skills, functional and spoken English skills so as to carve a niche in the competitive and dynamic world.

Vision of Finishing School Initiative

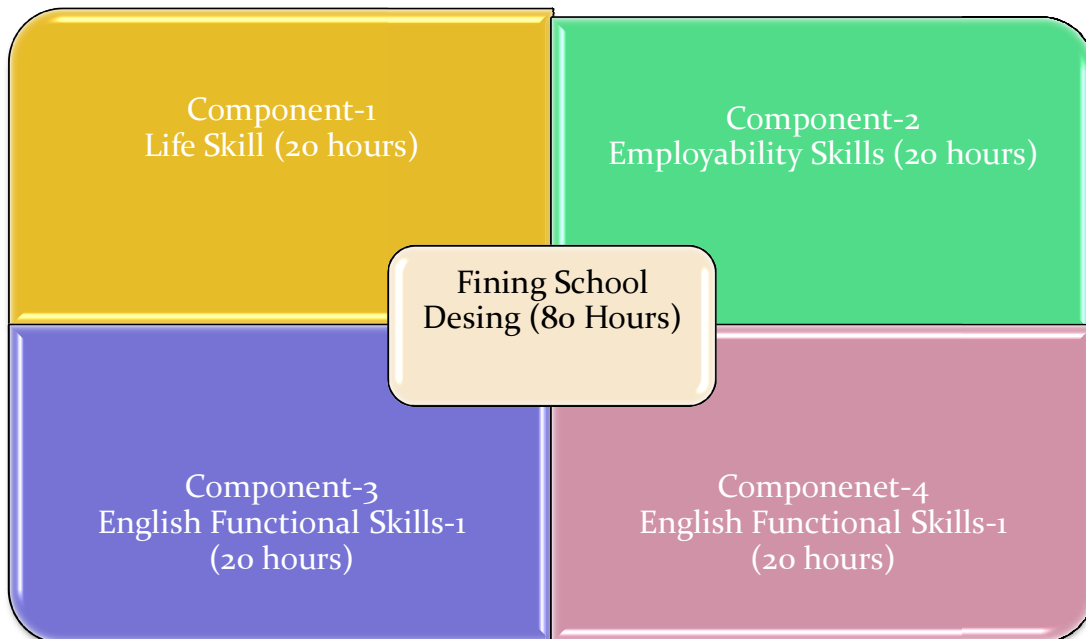
To prepare graduating students of Gujarat for better employability, industry readiness and a prosperous career through appropriate training interventions. The vision goes a step further beyond Gujarat to spread this progressive initiative of Finishing School throughout India.

Mission of Finishing School Initiative

The Finishing School initiative aims at creating a nation with skilled youth where no graduate remain unemployed. The mission of Finishing School initiative is to train the young minds such that they emerge as sound professionals in their respective areas of study and to prepare them for multi-disciplinary domains by enhancing their employability and over all skills.

Finishing School Design

Quality manpower feeds and nourishes industries and augments the economy's growth. Therefore, there is need to create a pool of skilled manpower, who can be directly absorbed by the industry. To fulfill this objective training is imparted to the students in following four components. Each component covers various different topics which helps the students in their overall development.



Finishing School Design (Total 80 hrs)

Component 1 Life Skills (20 hrs)	Component 2 Employability Skills (20 hrs)	Component 3 Functional English Skills-1 (20 hrs)	Component 4 Functional English Skills-2 (20 hrs)
Self-Awareness-SWOT(2hrs)	Cover Letter (1 hrs)	Self Introduction (2hrs)	First step(2hrs)
Self Esteem (1 hrs)	Resume Writting (2 hrs)	Let's name it(3hrs)	Framing it right!(2hrs)
Self Confidence (1 hrs)	Grooming and Personal Hygiene, Body language (2 hrs)	Describing people(2hrs)	Developing a paragraph(2hrs)
Empathy (1hr)	Time management and Punctuality (2hrs)	Roll, Camera, Action(4hrs)	Essential building blocks(1hr)
Team Work(2hrs)	Presentation Skills (2hrs)	Right word, right place(2hrs)	Hello....(2hrs)
Life goal and professional goal setting (2hrs)	Interview Skills (3hrs)	Let's connect(2hrs)	Let's pair up(2hr)
Observation and concentration skills (2hrs)	Group Discussions (2hrs)	Building b locks(1hr)	Speak and contribute(2hrs)
Self-Discipline and commitment (2hrs)	Efficiency (1hr)	Everyday English (4hrs)	Effective communication(3hrs)
Stress Management (2hrs)	Planning and Organizational skills (2hrs)	-	Let's disccs in group(2hrs)
Problem Solving, Decision making and Critical Thinking (2hrs)	Professional Ethics (1hr)	--	From the reporter's desk(2hrs)
Interpersonal Skills (1 hr)	Leadership Skills and Following directions (2hrs)	--	--
Negotiation Skills (2 hr)	--	--	--

About the Trainers

Trainer's Name : Mr. Mehul Soni
Empanelled Trainer (KCG) for component 1 & 2
Center Director at ICA Edu Skills
Former HR at Tata Consultancy Services

Address and Contact Details

245/sector 3 A New,
Near Shakti Temple,
Gandhinagar.
Email : sonimehul05@gmail.com
Mo. No : 8401108804.



Trainer's Name : Ms. Aanchal Rajesh Jha
Empanelled Trainer (KCG) for component 3 & 4

Address and Contact Details

B/1, Utsav Complex,
Near Ishan flats,
New C. G Road,
Chandkheda,
Ahmedabad
Email : aanchal2212@gmail.com
Mo. No : 9099764267



Training of first two components has been organized during 01/08/2019 to 10/08/2019 and the following is a proposed schedule given by trainer.

Government Science College - Gandhinagar				
Proposed Training Scheduled - COMPONENT 1 & 2 (Life & Employability Skill)				
Duration: 1st August 2019 TO 10th August 2019				
Life Skill - Component - 1				
4 Hours	Thursday	1st August 2019	Swot Analysis,	9:00 am To 11:00 am
			Interaction	11:00 am To 11:15 am
			Break	11:15 am to 11:30 am
			Self Esteem, Self Confidence	11:30 am 1:30 pm
			Interaction	1:30 pm To 2:00 pm
4 Hours	Friday	2nd August 2019	Self Discipline & Commitment	9:00 am To 11:00 am
			Interaction	11:00 am To 11:15 am
			Break	11:15 am to 11:30 am
			Observation & Concentration Skill	11:30 am 1:30 pm
			Interaction	1:30 pm To 2:00 pm
4 Hours	Saturday	3rd August 2019	Negotiation Skill	9:00 am To 11:00 am
			Interaction	11:00 am To 11:15 am
			Break	11:15 am to 11:30 am
			Life & Professional Goal Setting	11:30 am 1:30 pm
			Interaction	1:30 pm To 2:00 pm
4 Hours	Sunday	4th August 2019	Team Work,	9:00 am To 11:00 am
			Interaction	11:00 am To 11:15 am
			Break	11:15 am to 11:30 am
			Interpersonal Skill, Empathy	11:30 am 1:30 pm
			Interaction	1:30 pm To 2:00 pm
4 Hours	Monday	5th August 2019	Problem Solving, Decision making, Critical Thinking	9:00 am To 11:00 am
			Interaction	11:00 am To 11:15 am
			Break	11:15 am to 11:30 am
			Stress Management,	11:30 am 1:30 pm
			Interaction	1:30 pm To 2:00 pm

Employability Skill - Component - 2				
4 Hours	Tuesday	6th August 2019	Resume Writing	9:00 am To 11:00 am
			Interaction	11:00 am To 11:15 am
			Break	11:15 am to 11:30 am
			Cover Letter	11:30 am 1:30 pm
			Interaction	1:30 pm To 2:00 pm
4 Hours	Wednesday	7th August 2019	Grooming & Personal Hygiene, Body Language	9:00 am To 11:00 am
			Interaction	11:00 am To 11:15 am
			Break	11:15 am to 11:30 am
			Time Management	11:30 am 1:30 pm
			Interaction	1:30 pm To 2:00 pm
4 Hours	Thursday	8th August 2019	Presentation Skill	9:00 am To 11:00 am
			Interaction	11:00 am To 11:15 am
			Break	11:15 am to 11:30 am
			Efficiency, Professional Ethics	11:30 am 1:30 pm
			Interaction	1:30 pm To 2:00 pm
4 Hours	Friday	9th August 2019	Planning & Organizational Skill	9:00 am To 11:00 am
			Interaction	11:00 am To 11:15 am
			Break	11:15 am to 11:30 am
			Leadership Skill	11:30 am 1:30 pm
			Interaction	1:30 pm To 2:00 pm
4 Hours	Saturday	10th August 2019	Interview Skill	9:00 am To 11:00 am
			Interaction	11:00 am To 11:15 am
			Break	11:15 am to 11:30 am
			Interview Skill, Group Discussion	11:30 am 1:30 pm
			Interaction	1:30 pm To 2:00 pm

Training of third and fourth components has been organized during 14/12/2019 to 23/12/2019 and the following is a proposed schedule given by trainer.

Finishing School Training Plan for The Government Science College, Gandhinagar											
14 th December- 23 rd December, 2019											
Component 3 and 4											
Trainer Name: Aanchal Rajesh Jha (Mo:9099764267) E-mail: aanchal2212@gmail.com											
Total-40 hours											
Timings	Hours/ mins	14 th dec 2019	15 th dec 2019	16 th dec 2019	17 th dec:2019	18 th dec:2019	19 th dec 2019	20 th dec:2019	21 st dec:2019	22 nd dec 2019	23 rd dec 2019
8:30 -9:30	1 hr	Introducing oneself and others	Let's name it	Everyday English	Let's connect	Framing it right	Effective communication	Let's pair up	Building blocks	Let's discuss in group	Roll camera action
9:30-10:30	1 hr	Introducing oneself and others	Let's name it	Everyday English	Let's connect	Framing it right	Effective communication	Let's pair up	From the reporters desk	Let's discuss in group	Roll camera action
10:30-11:00	30 min	Interaction session	Interaction session	Interaction session	Interaction session	Interaction session	Interaction session	Interaction session	Interaction session	Interaction session	Interaction session
11:00-11:30	20 min	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
11:30-12:30	1 hr	Describing people	Right word,Right Place	Everyday English	First step	hello	Effective communication	Speak and contribute	From the reporters desk	Framing it right	Roll camera action
12:30-1:30	1 hr	Describing people	Right word,Right Place	Everyday English	First step	hello	Essential building blocks...	Speak and contribute	From the reporters desk	Framing it right	Roll camera action

Registration

Registration of the students has been done through the Google form Link

<https://forms.gle/LrWff7rZwULA4idf9>

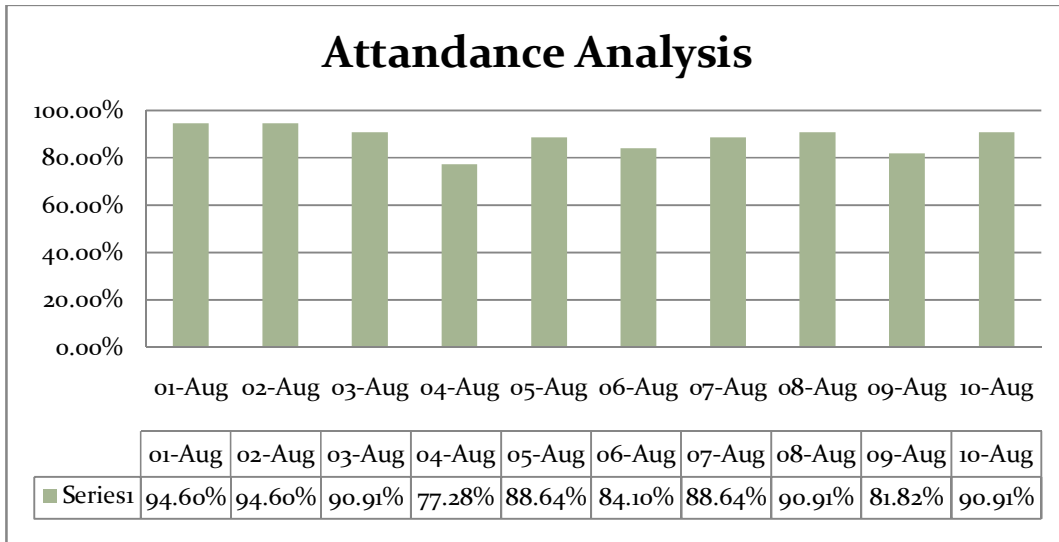
Through this link 102 students are registered. 44 students has been selected for the training.

Knowledge Consortium of Gujarat-Finishing School Training
Government Science College, Sector 15, Gandhinagar
Date : 01/08/2019 to 10/08/2019 (Comp-1 & 2)
14/12/2019 to 23/12/2019 (Comp-3 & 4)
Batch-1-2019
List of Participants

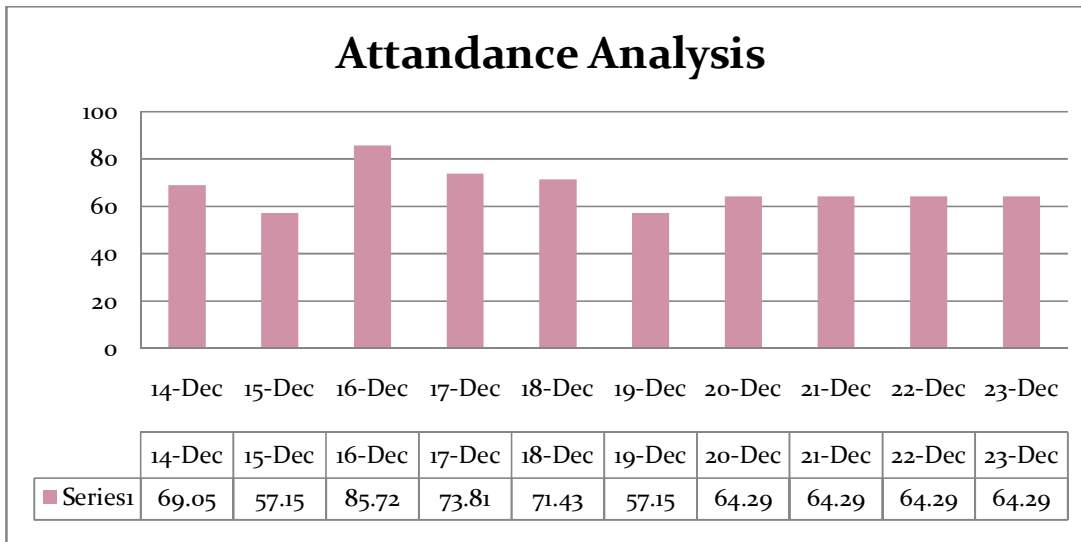
Sr.No	Name	Roll No	Sem	Degree	Year
1	PATEL CHANDRESH SURESHBHAI	69	5	CHEMISTRY	TY
2	PATEL NILAYKUMAR GORDHANBHAI	94	5	CHEMISTRY	TY
3	CHANDERA NILESH HARIBHAI	10	5	CHEMISTRY	TY
4	BARAD VISHVAJEET H	2	5	CHEMISTRY	TY
5	BHALORIYA HIMANSU ODHAJIBHAI	7	5	CHEMISTRY	TY
6	GOHIL MITRAJSINH DHARMENDRASINH	NA	5	CHEMISTRY	TY
7	LAKHAVARA ANAND RAJESH BHAI	495	5	MICROBIOLOGY	TY
8	BAROT AKSHAY NARESHBHAI	483	5	MICROBIOLOGY	TY
9	PATEL CHETANKUMAR BHARATBHAI	254	5	MATHEMATICS	TY
10	BHAVSAR BHARGAVKUMAR SANJAYKUMAR	207	5	MATHEMATICS	TY
11	PATEL SAHIL PRAKASHBHAI	267	5	MATHEMATICS	TY
12	PARMAR DHAIRYA G	153	5	MP	TY
13	MARU KASHYAP BHARATBHAI	352	5	PHYSICS	TY
14	PATEL MARGESH RAKESHBHAI	89	5	BOTANY	TY
15	LAKHNOTRA AJAY B	431	5	BOTANY	TY
16	PIPROTAR SAHIL SANJAYBHAI	514	5	MICROBIOLOGY	TY
17	GOJIYA SANDIP MERUBHAI	490	5	MICROBIOLOGY	TY
18	PRAJAPATI VISHAL ASHOKKUMAR	272	5	MATHEMATICS	TY
19	CHAUHAN BHAVIN BABUBHAI	220	5	MATHEMATICS	TY
20	SUTHAR HITESHBHAI NATAVARBHAI	290	5	MATHEMATICS	TY
21	MORI RIDDHI KISHORBHAI	496	5	MICROBIOLOGY	TY
22	CHAUDHARI BHOOMI VIRABHAI	485	5	MICROBIOLOGY	TY
23	AKHADE KHUSBOO SUNILBHAI	481	5	PHYSICS	TY
24	MAKWANA PARBHU PIRUBHAI	350	5	CHEMISTRY	TY
25	PATEL DHARABEN MADHABHAI	NA	5	BOTANY	TY
26	PATEL DHRUPA YOGESHBHAI	437	5	BOTANY	TY
27	RATHOD MUSKAN SAILESHBHAI	454	5	BOTANY	TY

28	SHAH HELI BHARATKUMAR	456	5	BOTANY	TY
29	CHAUDHARY YASHASVI MUKESHBHAI	414	5	BOTANY	TY
30	PAREKH SARVOTTAM KAMLESHBHAI	152	3	MP	SY
31	DHANANI ABHAY NARESHBHAI	140	3	MP	SY
32	RAJANI SHREYASH BHUPATBHAI	158	3	MP	SY
33	MENAT JAYKUMAR KANAIALAL	197	3	PM	SY
34	KATARA BHADRESHKUMAR KISHMATBHAI	147	3	MP	SY
35	SOLANKI BHAVESHBHAI ASHOKBHAI	209	3	PM	SY
36	CHAVDA DIGVIJAYSINH MERUSINH	185	3	PM	SY
37	VAGHELA PRAKASHJI JEVTAJI	210	3	PM	SY
38	CHAVDA VISHAL KANABHAI	137	3	MP	SY
39	DAMOR RAVI BALVANTBHAI	138	3	MP	SY
40	KAG DASHARATHBHAI MAGANJI	144	3	MP	SY
41	SHAH NIKUNJ RAJESHKUMAR	208	3	PM	SY
42	LEUVA ANKITKUMAR PINAKEENBHAI	195	3	PM	SY
43	PARMAR KESARISINH PRATAPSIH	154	3	MP	SY
44	PATEL ABHI MUKESHBHAI	198	3	PM	SY

Attendance Report of Training of Component 1 and 2



Attendance Report of Training of Component 3 and 4



Photographs

Day-1, Swot Analysis, Self Esteem, Self Confidence



Day-2, Self-Discipline and Commitment, Observation and Concentration Skill



Day-3, Negotiation Skill, Life Professional Goal Setting



and

Day-4, Team Work, Interpersonal Skills, Empathy



**Day-5, Problem Solving, Decision making, Critical Thinking,
Stress Management**



Day-6, Resume Writing, Cover Letter,



Day-7, Grooming and Personal Hygiene, Body Language, Time Management



**Day-8, Presentation Skills, Efficiency, Professional Ethics,
Planning and Organizational Skills**



Day-9, Planning and Organizational Skills, Leadership Skills



Day-10, Interview Skills, Group Discussion



Day-11, Introducing oneself and others, Describing people.



Day-12, Let's name it , Right word Right Place.



Day-13, Everyday English



Day-15 Framing it Right, Hello



Day-16, Effective Communication, Essential Building Blocks



Day-17, Let's Pair Up, Speak and Contribute



Day-18, Building Blocks, From the Reporter's Desk



Day-19, Lets Discuss in Group, Framing it Right.



Day-20, Roll, Camera Action.



Group Photograph

Training of component 1 and 2 ends with group photograph with Respected Principal Sir, Dr. M.G.Bhatt,

who has been source of inspiration throughout this training and our Incharge Principal sir Dr. D.A.Odedara sir who has been supported us throughout this training.



Press Note Copy : A press note about the training is published in newspapers Sandesh, Gujarat Samachar and Gandhinagar Samachar.



ગુજરાત સમાચાર, પાના નં 03
તા. 08/01/2020



ક્રિડેશ, પાના નં II
તા. 08/01/2020



CERTIFICATE PRINTING DETAILS

College Name : Government Science College, Sector 15, Gandhinagar

Batch No : 1

Total No of the students : 44

Training Starts Date : 1/08/2019 to 10/08/2019 (Component 1 & 2)

Training Time from : 9:00 am to 2:00 pm

Training Starts Date : 14/12/2019 to 23/12/2019 (Component 3 & 4)

Training Time from : 8:30 am to 1:30 pm

Principal Name : Dr. Mahendra G. Bhatt

Coordinator Name : Dr. Yogita M. Parmar

Trainers Name : 1. Mr. Mehul Soni (Component 1 & 2)

2. Ms. Aanchal Jha (Component 3 & 4)

Details of the Students:

There are 44 students registered in this batch. 27 of them are eligible for certificate. Other students are not qualified because of having attendance less than 80%.

No.	Name of the Students	Faculty	Semester	Roll No	Mobile No	Attended hours	Total No of Hours
1	CHANDERA NILESH HARIBHAI	10	6	10	9687834845	80	80
2	BARAD VISHVAJEET H	2	6	2	9773058625	72	80
3	BHALODIYA HIMANSU ODHAVAJIBHAI	7	6	7	7600684964	68	80
4	LAKHAVARA ANAND RAJESH BHAI	495	6	495	9173445932	72	80
5	MARU KASHYAP BHARATBHAI	352	6	352	9409912394	80	80
6	PATEL MARGESH RAKESHBHAI	89	6	89		64	80
7	PIPROTAR SAHIL	514	6	514	9773004776	76	80

	SANJAYBHAI						
8	CHAUDHARI BHOOMI VIRABHAI	485	6	485	8980694013	64	80
9	MAKWANA PARBHU PIRUBHAI	350	6	350	8849248920	80	80
10	PATEL DHRUPA YOGESHBHAI	437	6	437	8488959225	68	80
11	SHAH HELI BHARATKUMAR	456	6	456	9016277869	76	80
12	CHAUDHARY YASHASVI MUKESHBHAI	414	6	414	9106936166	76	80
13	PAREKH SARVOTTAM KAMLESHBHAI	152	4	152	7383329245	80	80
14	DHANANI ABHAY NARESHBHAI	140	4	140	9998550602	80	80
15	RAJANI SHREYASH BHUPATBHAI	158	4	158	6353948359	80	80
16	MENAT JAYKUMAR KANAIYALAL	197	4	197	6353239746	80	80
17	KATARA BHADRESHKUMAR KISHMATBHAI	147	4	147	9979301817	80	80
18	SOLANKI BHAVESHBHAI ASHOKBHAI	209	4	209	7203813216	76	80
19	CHAVDA DIGVIJAYSINH MERUSINH	185	4	185	9265394191	68	80
20	VAGHELA PRAKASHJI JEVTAJI	210	4	210	9726698423	80	80
21	CHAVDA VISHAL KANABHAI	137	4	137	9106884320	80	80
22	DAMOR RAVI BALVANTBHAI	138	4	138	7285888778	68	80
23	KAG DASARTHBHAI MAGNAJI	144	4	144	9638670263	80	80
24	SHAH NIKUNJ RAJESHKUMAR	208	4	208	9925151028	72	80
25	LEUVA ANKITKUMAR PINAKEENBHAI	195	4	195	7359730711	72	80
26	PARMAR KESARISINH PRATAPSINH	154	4	154	6354581299	72	80
27	PATEL ABHI MUKESHBHAI	198	4	198	7041587652	72	80

I certified that above information is provided by me is true and correct as per the best of my knowledge.

Signature of the
Coordinator

College Round Seal

Signature of the
Principal

Expenditure of Training.

Sr. No	Details of Particulars	Ammount
1	Payment to trainer Mr. Mehul Soni	44, 480/-
2	Payment to trainer Ms. Aanchal Jha	38896/-
3	Stationary and other expenditure	3555/-
4	Zerox of feedback form and material	1050/-
5	Report Printing and zerox of all documents to be submitted in KCG	
	Total	